

North Broward Hospital District Board of Commissioners
1700 Northwest 49th Street, Suite #150, Ft. Lauderdale, FL 33309

AUDIT COMMITTEE MEETING
Immediately following the Information Technology (“IT”) Workshop
Wednesday, July 20, 2022

The Audit Committee Meeting of the North Broward Hospital District was at the Broward Health Corporate Spectrum Location, 1700 NW 49th Street, Suite 150, Fort Lauderdale, Florida 33309.

1. **NOTICE**

Official notice is attached to these minutes, titled EXHIBIT I. Agenda of this meeting is attached to the minutes, titled EXHIBIT II. Supporting documents, if applicable, are attached to these minutes, titled EXHIBIT III. These exhibits are presented for consideration of the Committee.

2. **CALL TO ORDER**

There being a quorum present, the meeting was called to order by Chair Stacy L. Angier at 1:39 p.m.

In light of Audit Committee Member, Commissioner Stamper, being absent, and in an effort to establish quorum, Commissioner Paul C. Tanner agreed to stand-in as a Substitute Audit Committee Member for this meeting.

3. **ROLL CALL**

Present:

Paul C. Tanner, *Substitute Member*
Bill G. Benson, External Consultant
Vacant, External Consultant
Vacant, Committee Member
Stacy L. Angier, Chair

Not Present:

Nancy W. Stamper, Vice Chair

Senior Leadership

Additionally Present:

Ray T. Berry, Commissioner (via Teams)
Levi G. Williams, Jr., Commissioner
Christopher J. Pernicano, Commissioner
Shane Strum, President, Chief Executive Officer
Alan Whaley, EVP, Chief Operating Officer
Alex Fernandez, SVP, Chief Financial Officer
Linda Epstein, Corporate General Counsel

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4. **PUBLIC COMMENTS**

Chair Angier opened the floor for public comments, in which there were none.

5. **APPROVAL OF MINUTES**

- 5.1. Approve Meeting Minutes dated January 18, 2022

Without objection, Chair Angier approved the minutes, dated January 18, 2022.

Motion *carried* without dissent.

- 5.2. Approve Meeting Minutes of Board Subcommittee Search for Chief Internal Auditor dated March 21, 2022

Without objection, Chair Angier approved the minutes, dated March 21, 2022.

Motion *carried* without dissent.

6. **TOPIC OF DISCUSSION**

- 6.1. Audit Department - New Staff Introductions (Presenter - Deborah Hall, Chief Internal Auditor)

Ms. Hall introduced the two (2) following new associates to the Audit Department:

- Tranae Rey, Supervisor, Financial Audit; and
- Deandre Williams, IT Auditor

In addition, Ms. Hall provided a high-level staffing update of vacant positions, including, but not limited to:

- IT Audit Supervisor (1) posted April 2021; it was noted that position requires to be a Certified Information Systems Auditor (CISA); and
- Clinical Internal Audit Supervisor (1) posted January 2022

- 6.2. Audit Department Status Update (Presenter - Deborah Hall, Chief Internal Auditor)

- 6.2.1. Status Annual Work Plan 2022

Ms. Hall stated that based on her 90-day high-level assessment, the Annual Work Plan was 75% complete. Noted that a weekly huddle was implemented to identify and/or address challenges.

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Further noted that the following audit was completed:

	Audit Name	Objective	Status
1	Healthcare for the Homeless Grant Review – Memorial Healthcare System	The Internal Audit Department completed a review of Memorial Healthcare System’s (MHS) performance under the Healthcare for the Homeless (HCH) Grant for the period 2/1/2021 – 1/31/2022, to verify MHS’ compliance with the Grant and deliverable requirements, as well as the contract between MHS and Broward Health (BH). Testing found MHS is compliant with the contractual and Grant deliverable requirements. No issues were identified.	Completed.

6.2.2. Annual Risk Assessment 2022

Ms. Hall advised that a 1-day Risk-Assessment Workshop was completed on June 2, 2022.

- Identify risk universe – aligned to strategic objectives
- Prioritize risk (rating and ranking exercise) – completed
- Develop Audit & Monitoring proposed work plans – in progress
- Socialize work plans and obtain “buy in”
- Build initial scope for work plans and present for approval
- Reset workplans for FY 23 with respective teams

7. **ADJOURNMENT**

There being no further business on the agenda, the Chair adjourned the meeting at 1:56 p.m.

Respectfully submitted,
Commissioner Paul C. Tanner, Secretary/Treasurer