

MINUTES

North Broward Hospital District Board Of Commissioners
1700 Northwest 49th Street, Suite #150, Ft. Lauderdale, 33309

AUDIT COMMITTEE MEETING 2:30 p.m., November 20, 2019

1. **NOTICE**

Official notice and agenda of this meeting is attached to the Minutes, as EXHIBIT I and EXHIBIT II, as presented for consideration of the Committee.

2. **CALL TO ORDER** 2:38 p.m.

3. **COMMITTEE MEMBERS**

Present: Commissioner Christopher T. Ure, Chair
Commissioner Nancy W. Gregoire, Vice Chair
James Petkas, External Audit Consultant
Scott Porter, External Audit Consultant

Not Present: Commissioner Marie C. Waugh

Senior Leadership

Additionally Present: Ray T. Berry/Commissioner, Stacy L. Angier/Commissioner, Gino Santorio/President/Chief Executive Officer, Alan Goldsmith/Chief Administrative Officer, Alex Fernandez/Chief Financial Officer, Linda Epstein/Corporate General Counsel, Brett Bauman/Sr. Associate, General Counsel

4. **PUBLIC COMMENTS** None

5. **APPROVAL OF MINUTES**

5.1. Approval of Audit Committee meeting minutes, dated October 23, 2019.

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Mr. Porter, to:

Approve the Audit Committee meeting minutes, dated October 23, 2019.

Motion *carried* unanimously.

6. **TOPIC OF DISCUSSION**

6.1. Discuss Final Conclusion and Dismissal of Investigation

Commissioner Ure announced the resignation of Chief Internal Auditor, Nigel Crooks. As a result of the resignation, no action was taken on item 6.1.

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6.2. Approve Internal Audit Work Plan

Mr. Santorio informed the committee that while a search for a permanent chief internal auditor was being conducted, the audit department would be reporting to him. He also informed the committee that the audit work plan for the year was culminated by issues identified within the independent audit reviews from the prior two years, in addition to the enterprise risk assessment plan that followed.

Mr. Robert Colwell, Supervisor, Clinical Audit, and Mr. Fabian Tracey, Supervisor, Financial Audit, gave a brief overview to the structure of the audit plan, including which were conducted on a yearly basis and which carried over from prior years. The 2020 plan included 39 audits in total. Discussion ensued regarding the audit department's reporting processes in consideration of the Chief Internal Auditor's vacant position, the department's resources and location of staff's headquarters.

Commissioner Ure requested that a list of external audit firms with expertise in revenue cycle be brought to the next committee meeting.

Mr. Porter requested a status report on carryover audits from the 2019 audit work plan and how if at all they affected the 2020 plan.

MOTION It was *moved* by Mr. Porter, *seconded* by Commissioner Gregoire, that:

The FY 2020 Internal Audit Work Plan be approved, as presented.

Motion *carried* unanimously.

Commissioner Ure requested that a job description be presented at the next audit committee meeting to commence the search for a permanent Chief Internal Auditor.

Mr. Colwell read an email aloud expressing Mr. Crooks' gratitude and appreciation during his tenure at Broward Health.

7. **ADJOURNMENT** 3:03 p.m.

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Mr. Porter to:

Adjourn the Audit Committee meeting.

Motion *carried* unanimously.

Respectfully submitted,
Commissioner Stacy L. Angier, Secretary/Treasurer